

HOBBS MUNICIPAL SCHOOLS  
MAINTENANCE DEPARTMENT

2200 E. Sanger, Hobbs, NM 88240  
Phone: 575/433-1728 Fax: 575/433-1732  
Email Address: [cpilkington@hobbsschools.net](mailto:cpilkington@hobbsschools.net)  
Website: [Hobbsschools.net](http://Hobbsschools.net)

**HVAC {Heating, Ventilation, Air Conditioning} REPAIR**

1. Submit a (state-mandated) SchoolDude MaintenanceDirect work order for repair, *noting the WOID* (work order ID number)
2. Call Honeywell @ 1.800.827.1829 to report the problem
  - a. When you call, *please supply the Honeywell representative with the SchoolDude WOID*

Please note that this only pertains to needed *repairs*. To make schedule changes, please refer to Shawn Drake's Heat/Cool Schedule Change form.