





#### **Before You Read**

Make this Foldable to help you organize what you learn about building health skills. Begin with one sheet of plain 8½" x 11" paper or one sheet of notebook paper.

#### Step 1

Fold a sheet of paper along the long axis, leaving a ½" tab along the side.

#### Step 2

Turn the paper, and fold into thirds.



#### Step 3

Cut the top layer along both folds.
Then cut each tab in half to make six tabs.



#### Step 4

Turn the paper vertically and label the tabs as shown.



#### As You Read

Under the tabs, define terms related to each of the health skills. Record what you learn about health skills as you read and discuss Lesson 1.



# Lesson 1

# **Building Health Skills**

#### **VOCABULARY**

health skills interpersonal communication refusal skills conflict resolution stress management advocacy

#### YOU'LL LEARN TO

- Demonstrate communication skills in building and maintaining healthy relationships.
- Demonstrate refusal strategies and conflict resolution skills.
- · Apply self-management strategies.
- · Analyze influences on behavior.
- Develop evaluation criteria for health information.

On a sheet of paper, list the skills and qualities necessary for effective communication. Then, explain how having strong communication skills can impact your health in positive ways.

#### FIGURE 2.1

## The Health Skills

Developing and practicing these health skills will provide a lifetime of benefits.

# Interpersonal Communication

- Communication Skills
- Refusal Skills
- Conflict Resolution

#### Self Management

- Practicing Healthful Behaviors
- Stress Management

Analyzing Influences
Accessing Information
Decision Making/Goal
Setting
Advocacy

The choices you make and the actions you take—including the foods you eat, the friends you choose, and the activities you participate in—can affect your health. Taking responsibility for your health begins with a commitment to take charge of your actions and behaviors in a way that reduces risks and promotes wellness. The first step is to develop health skills. Health skills, or life skills, are specific tools and strategies that help you maintain, protect, and improve all aspects of your health. Figure 2.1 presents a basic overview of the health skills.

# Interpersonal Skills

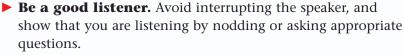
ne of the traits of a health-literate individual is having effective communication skills. Effective communication involves not only making yourself heard but also being a good listener. **Interpersonal communication** is the exchange of thoughts, feelings, and beliefs between two or more people.





Effective **communication** skills for building and maintaining healthy relationships include:

- ► Clearly say what you mean. Use "I" messages to state your position, for example, "I feel frustrated when our plans change." This helps you avoid placing blame on others.
- ▶ Pay attention to how you say something. Use a respectful tone. Make sure your facial expressions and gestures reflect your verbal message.





**communication** For more information on communication skills, see Chapter 10, page 254.



# **Communication: The Ball's in Your Court**

When Mark arrives late at the basketball court, his friend Phillipe throws the ball at him, shouting, "You're a half hour late!"

"Well, excuse me, Mr. Punctual," Mark laughs.

"You're never on time. It's like you assume I have nothing better to do than wait around for you," Phillipe says.

"Sorry, bud, but some things came up," Mark answers.

"Yeah? Well, I'm outta here." Phillipe throws up his hands and turns to walk away.

"Wait, let me explain," Mark says calmly.

Phillipe hesitates, wondering how to respond.

#### **What Would You Do?**

How can Mark and Phillipe use effective communication skills to build and maintain their friendship? Write an ending to this scenario, demonstrating the communication skills below.

- 1. Use "I" messages.
- 2. Speak calmly and clearly, using a respectful tone.
- 3. Listen carefully, and ask appropriate questions.
- 4. Show appropriate body language.





#### FIGURE 2.2

# REFUSAL STRATEGIES

Sometimes you must reinforce your decision to say no.

#### SAY NO IN A FIRM VOICE.

Do this calmly and clearly. Use expressions such as "I'd rather not."

#### **EXPLAIN WHY.**

State your feelings. Tell the other person that the suggested activity or behavior goes against your values or beliefs.

#### SUGGEST ALTERNATIVES.

Propose a safe, healthful activity to do instead.

#### **USE APPROPRIATE BODY LANGUAGE.**

Make it clear that you don't intend to back down from your position. Look directly into the other person's eyes.

#### LEAVE IF NECESSARY.

If the other person continues to pressure you, or simply won't take no for an answer, just walk away.





Respect. When you apply refusal skills to avoid risky situations, you demonstrate respect for yourself and your values. How can using refusal skills help you uphold your values and the values of your family?

#### **Refusal Skills**

Think about how you handle situations in which you are asked to do something that you know is harmful or wrong. In such circumstances, you need to use refusal skills. **Refusal skills** are communication strategies that can help you say no when you are urged to take part in behaviors that are unsafe or unhealthful, or that go against your values. Demonstrating these strategies, including the ones shown in **Figure 2.2**, will help you resist risky behaviors.

#### Conflict Resolution Skills

In addition to practicing effective refusal skills, it is important to develop and apply strategies for dealing with conflicts or disagreements and avoiding violence. **Conflict resolution** is *the process of ending a conflict through cooperation and problem solving.* The key to conflict resolution is respecting others' rights and your own. Willingness to compromise will also help achieve a resolution that satisfies everyone. Follow these steps when dealing with a conflict:

- ▶ Take time to calm down and think through the situation.
- ▶ When discussing the conflict, speak calmly and listen attentively, asking questions when appropriate.
- ▶ Use a polite tone and try to brainstorm solutions where no one loses respect. Work to resolve the conflict peacefully.





# **Self-Management Skills**

When you practice self management, you take responsibility for your health and act in specific ways that promote your wellness. Two self-management skills, practicing healthful behaviors and managing stress, help provide a foundation of good health.

#### **Practicing Healthful Behaviors**

Choices you make today will affect your health in the future. Healthful behaviors are more than just actions that can protect you from illness or injury. These behaviors support every aspect of your health. Eating nutritious foods and getting regular medical and dental checkups, as well as avoiding the use of tobacco, alcohol, and other drugs, are all behaviors that help you maintain and strengthen your overall health. Practicing healthful behaviors also involves expressing your feelings in healthful ways, building your self-esteem, and maintaining healthy relationships.

#### **Managing Stress**

Stress, the body's and mind's reactions to everyday demands, is a natural part of life. Being late to class, balancing many activities, and winning an award can all cause stress. Learning **stress management**, or ways to deal with or overcome the negative effects of stress, will become increasingly important as you assume more responsibility for your health and take on additional roles as an adult. Some strategies for managing stress include engaging in physical activity, listening to soothing music, managing time effectively, taking a warm bath, and laughing.

# **Analyzing Influences**

Many factors influence your health. *Internal influences*, which include your knowledge, values, likes, dislikes, and desires, are based on your experiences and your perspective on life. You have a great deal of control over your internal influences. *External influences*, which come from outside sources, include your family, your friends and peers, your environment, your culture, laws, and the media. As you become aware of these influences, you will be better able to make healthful choices—about everything from your personal behavior to which health products you buy.



everyday activities safe for you and those around

behaviors do you practice on a regular basis?

you. What healthful



Talking to a health professional can help you obtain accurate, reliable information. Where else can you find valid health information?



# **Accessing Information**

Learning how to find and recognize trustworthy information will help you be better prepared to make healthful choices. When developing evaluation criteria for health information, remember to check the validity of the source. Keep in mind that reliable sources of health information include:

- parents, guardians, and other trusted adults.
- ▶ library resources, such as encyclopedias and nonfiction books on science, medicine, nutrition, and fitness.
- ▶ reliable Internet sites, such as those posted by government and educational institutions.
- newspaper and magazine articles by health professionals or experts.
- government agencies, health care providers, and health organizations.

# **Advocacy**

dvocacy is taking action to influence others to address a health-related concern or to support a health-related belief. This skill enables you to positively influence the health of those around you. In this responsible role, you can help others become informed and publicly support health causes that concern and interest you. Encouraging family, friends, peers, and community members to practice healthful behaviors is one way to practice health advocacy.



#### Lesson 1 Review

#### **Reviewing Facts and Vocabulary**

- **1.** Define the term *interpersonal communication*, and identify the role of "I" messages.
- 2. List five refusal strategies.
- **3.** What is *stress management?* Identify three ways to reduce the effects of stress.

#### **Thinking Critically**

- **4. Analyzing.** What are the advantages of peacefully resolving conflicts?
- **5. Applying.** What are two ways you could show support for a health cause or organization?

#### **Applying Health Skills**

**Stress Management.** List all the healthful strategies you used this past week to relieve stress. Which ones helped the most?



**SPREADSHEETS** You can keep track of events and organize your thoughts by using a spreadsheet. For help in using spreadsheet software, go to health.glencoe.com.





CONTENTS





# Making Responsible Decisions and Setting Goals

#### **VOCABULARY**

decision-making skills values goal short-term goal long-term goal action plan

#### YOU'LL LEARN TO

- Identify decision-making skills that promote individual, family, and community health based on health information.
- Summarize the advantages of seeking advice and feedback regarding decision-making skills.

Identify the processes involved in choosing and achieving goals.



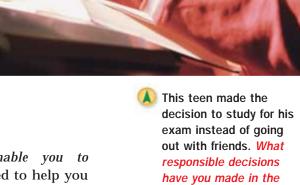
What goals have you set for yourself in the past year?

What steps did you take to reach your goals?

hen you make decisions or set goals, you are exercising power over how healthy, happy, and productive you can be. Making responsible decisions and setting meaningful goals are important skills that can promote individual, family, and community health.

# The Decision-Making Process

ecision-making skills are steps that enable you to make a healthful decision. The steps are designed to help you make decisions that protect your rights and health while respecting the rights and health of others. The six basic steps for making a decision are described in **Figure 2.3** on page 34. Often, you will find it helpful to seek advice from those with more experience, such as parents and guardians. Doing so can provide valuable feedback and strengthen family bonds and values.



past week?





#### Steps of the Decision-Making Process

#### Step 1: STATE THE SITUATION

Examine the situation and ask yourself: What decisions need to be made? Consider all the health information and who else is involved.

#### **Step 2: LIST THE OPTIONS**

What are the possible choices you could make? Remember that sometimes it is appropriate not to take action. Share your options with parents or guardians, siblings, teachers, or friends. Ask for their advice.

#### Step 3: WEIGH THE POSSIBLE OUTCOMES

Weigh the consequence of each option. Use the word *HELP* to guide your choice.

- H (Healthful) What health risks, if any, will this option present?
- E (Ethical) Does this choice reflect what you and your family believe is right?
- L (Legal) Does this option violate any local, state, or federal laws?
- P (Parent Approval) Would your parents or guardians approve of this choice?

#### **Step 4: CONSIDER VALUES**

Values are the ideas, beliefs, and attitudes about what is important that help guide the way you live. A responsible decision will reflect your values.

#### Step 5: MAKE A DECISION AND ACT ON IT

Use everything you know at this point to make a responsible decision. You can feel good that you have carefully prepared and thought about the situation and your options.

#### Step 6: EVALUATE THE DECISION

After you have made the decision and taken action, reflect on what happened. What was the outcome? How did your decision affect your health and the health of those around you? What did you learn? Would you take the same action again? If not, how would your choice differ?



# **Setting Personal Health Goals**

C onsider your plans for the future. What do you want to do with your life? Do your plans include further education and a family? What kind of career are you interested in pursuing? Setting goals can help you shape your life in positive ways by focusing your energy on behaviors that you want to develop or change. A **goal** is *something you aim for that takes planning and work.* Goal setting is also an effective way to build self-confidence, increase your self-esteem, and improve your overall health.





#### **Types of Goals**

Every goal involves planning. When you set a goal and plan strategies to reach it, you will need to consider how much time it will take to accomplish the goal. A **short-term goal**, such as finishing a project by Friday or cleaning your room before dinner, is a goal that you can reach in a short period of time. A **long-term goal** is a goal that you plan to reach over an extended period of time. Examples include improving your grades for the semester or making the cross country team next season. A long-term goal may take months or even years to accomplish. Often, short-term goals are steps in a plan to achieve a long-term goal. What kinds of short-term goals might help a person become a physician or a computer technician?



#### Some guidelines to remember:

- Make sure that your goals are your own, not someone else's.
- ➤ Set a goal because it will help you grow, not because you want to outdo someone.
- If you do not achieve your goal, use what you've learned to set a new goal.

# Hands-On Health ACTIVITY

# **Setting Your Personal Health Goal**

In this activity, you will set a personal health goal and work to achieve it.

#### What You'll Need

- notebook
- pencil

#### What You'll Do

For the next week, use your notebook as a personal health goal journal. Record your efforts to reach your goal. At the end of the week, write a reflective summary of what you learned in the process.

- Set a goal. Do you want to get along better with family members? Eat more nutritiously? Be more active? Set a realistic health goal, and write it down. Explain why you have chosen this goal and what changes you hope to accomplish.
- 2. List steps to meet the goal. Examine a variety of options to

- achieve the goal you have set. List the steps you will take to reach your goal.
- Identify sources of help. List the names of people who can help and support you as you work toward your goal.
- 4. Evaluate your progress, and adjust plans if necessary. If there have been obstacles, give yourself more time, and work to overcome them. If you are moving ahead of schedule, you may want to set a more challenging goal.

#### **Apply and Conclude**

After a week, examine your progress. Has your plan been effective? How can it be strengthened? Extend your one-week plan to four weeks. Make it a habit to continue to set and work toward new health goals.



Reaching your goals through hard work brings personal satisfaction.



#### **Achieving Your Goals**

To establish and reach your goals, create an **action plan**, or *a multistep strategy to identify and achieve your goals.* Follow these steps:

- ▶ **Set a specific, realistic goal, and write it down.** State your goal as something positive. This will help motivate you.
- ▶ **List the steps you will take to reach your goal.** Look for ways to break your larger goal into smaller, short-term goals.
- ▶ **Identify sources of help and support.** Such sources might include friends, family members, peers, teachers, or neighbors.
- ➤ **Set a reasonable time frame for reaching your goal.** After deciding on a reasonable time, put it in writing.
- ► Evaluate your progress by establishing checkpoints. Periodically check how you are progressing, and make any necessary adjustments that will help you reach your goal.
- ▶ **Reward yourself for achieving your goal.** Enjoy the personal satisfaction reaching a goal brings. You might celebrate your achievement with your family or friends.



#### D Lesson 2 Review

#### **Reviewing Facts and Vocabulary**

- 1. What are the six steps of the decision-making process?
- Summarize the advantages of seeking advice and feedback regarding decision-making skills.
- **3.** Explain the difference between short-term and long-term goals, and provide an example of each.

### **Thinking Critically**

- 4. Applying. Identify a major health-related decision that teens might have to make. How can teens access information and use decision-making skills to make an informed choice that promotes individual, family, and community health?
- **5. Synthesizing.** Explain and defend this statement: *Decision making and goal setting are interrelated.*

#### **Applying Health Skills**

**Decision Making.** Cari's friends want her to skip school to go to the beach with them. Apply the six steps of decision making to Cari's situation, and help her make a responsible choice based on health information.



**WORD PROCESSING** Use word-processing software to present your application of the decision-making steps. See health.glencoe.com for tips on using word-processing programs.





# Lesson 3

# **Building Character**

#### **VOCABULARY**

character role model

#### YOU'LL LEARN TO

- Discuss the importance of good character for self, others, and community.
- Apply communication skills and practice behaviors that demonstrate consideration and respect for self, family, and others.
- Identify ways to demonstrate good character.



On a sheet of paper, complete this sentence: I am taking responsibility

when I . . . Then, write a paragraph explaining your statement.

A s you have learned, it is important to consider and act on your most important beliefs and values when making a decision. Values shape your priorities, and they help you distinguish right from wrong. The values that help you make healthful, well-informed decisions are also traits of good character. **Character** can be defined as those distinctive qualities that describe how a person thinks, feels, and behaves.

#### What Is Good Character?

G ood character is an outward expression of inner values. A person with good character demonstrates *core ethical values*, such as responsibility, honesty, integrity, and respect. These values are held in high

regard across all cultures and age groups. Core ethical values are the highest of all human values, and they guide you toward healthy, responsible choices. When your behavior reflects such standards, you can feel confident that you are demonstrating the traits of a person with good character.



Character helps shape behavior. What values might prompt the teen in the photo to return the found wallet?





#### TRAITS OF GOOD CHARACTER

A person of good character demonstrates these traits in his or her actions and behaviors.



**Trustworthiness:** If you are trustworthy, you are honest, loyal, and reliable—you do what you say you'll do. You have the courage to do the right thing, and you don't deceive, cheat, or steal.

**Respect:** Showing respect means being considerate of others and tolerant of differences. It also means using good manners. You make decisions that show you respect your health and the health of others. You treat people and property with care.

Responsibility: Being responsible means using self-control—you think before you act and consider the consequences. You are accountable for your choices and decisions—you don't blame others for your actions. Responsible people try to do their best, and they persevere even when things don't go as planned.

• Fairness: If you are fair, you play by the rules, take turns, and share. You are open-minded, and you listen to others. You don't take advantage of others, and you don't assign blame to others.

**Caring:** A caring person is kind and compassionate. When you care about others, you express gratitude, you are forgiving, and you help people in need.

Citizenship: If you advocate for a safe and healthy school and community, you are demonstrating good citizenship. A good citizen obeys laws and rules and respects authority. Being a good neighbor and cooperating with others are also parts of good citizenship.

# HEALTH\_\_\_\_\_Online

#### **TOPIC** Good Character

Go to **health.glencoe.com** and click on the Web Links for more information on good character.

**ACTIVITY** Using these links, list three ways that you can put good character into action.

#### **Character and Health**

Because your character plays a significant role in your decisions, actions, and behavior, it impacts all aspects of your health. Developing good character enhances each side of your health triangle. For example, if you view yourself with respect and value your physical health, you are more likely to take care of your body by eating nutritious foods and keeping physically active. When you act with responsibility and fairness, both your mental/emotional and social health will improve. When you feel good about yourself, your relationships with others are strengthened.

#### **Traits of Good Character**

There are several different traits that contribute to good character. **Figure 2.4** identifies six primary traits of good character. Developing and strengthening these traits will assist you in becoming the best person you can be.



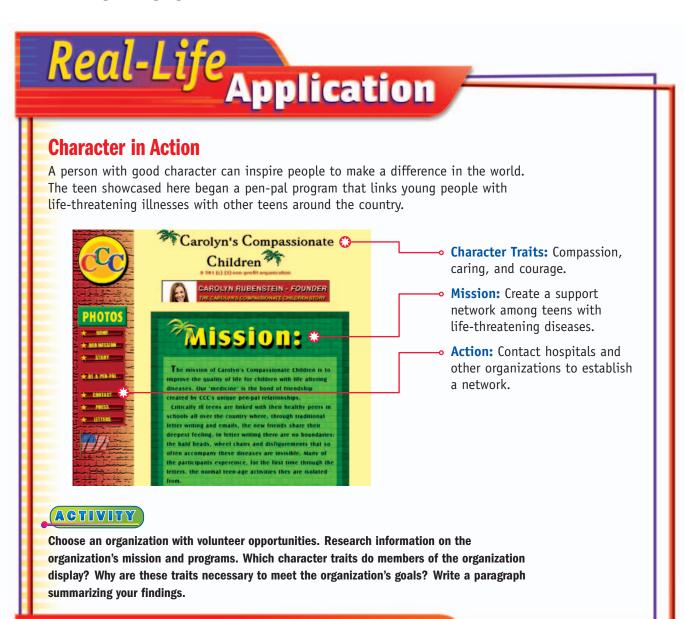




### **Developing Your Character**

C haracter and core ethical values are learned when you're young and developed throughout your life. To take a more active role in your character development:

- ► Stand up for your beliefs.
- ► Learn from people who demonstrate good character traits. Ask family members for tips on strengthening values.
- ▶ Join volunteer groups in your school or community. Form friendships with people who exhibit core ethical values.





# Exploring SSUES

# **Should Service Learning Be Required?**

Since volunteering is a valuable experience, do you think schools should require service learning?

#### Viewpoint 1: Chad D., age 16

My experience of volunteering at a senior center through a school service learning program was very positive and taught me a lot of things that can't be learned in a classroom. I wouldn't have known about this opportunity if my school didn't require it. I think it's a great idea to require service learning in schools; it'll open people's eyes to volunteer and career opportunities.

#### Viewpoint 2: Lisa H., age 15

Isn't the whole point of volunteering that it's done by choice? I'm afraid that forcing it on students may turn them away from the idea. Some teens already have jobs, family commitments, or roles in their faith community that help them demonstrate good character. Service learning should be an *option* in the curriculum. That way, students can make their own decisions about how, when, and where they want to give back to the community.

#### ACTIVITY

What do you think? Do you agree with Chad that service learning offers benefits not available in the classroom? What do you think of Lisa's argument that mandatory service learning is a contradiction in terms? Present your views in a one-page essay.

Teens can be important role models for younger students.



#### Positive Role Models

Having positive role models is important in developing and strengthening good character traits. A **role model** is *someone* whose success or behavior serves as an example for others. Many people

look to their families for role models. Parents, grandparents, and other family members are often the people who best support your goals and promote your health and the health of your family. They can inspire and encourage basic values such as working hard, staying focused, planning ahead, being honest, and engaging in safe and healthful behaviors. Other role models may include teachers, coaches, religious leaders, and volunteers.

Think about the character traits that your role models demonstrate. Do you show the same traits in your daily actions? When your behaviors reflect good character, you may inspire others to act in kind, responsible ways, too. In return, you will experience increased feelings of self-worth, satisfaction, and a sense of purpose.



## **Demonstrating Character**

By demonstrating good character, you practice behaviors that have a positive effect both on yourself and others at home, at school, and in your community.

- ▶ **Make a difference at home.** You demonstrate trustworthiness and reliability at home when you carry out your responsibilities. By showing respect and caring in daily actions, you will also strengthen your family relationships.
- ▶ Make a difference at school. At this stage in life, you are probably beginning to evaluate the rules that others have set for you. By observing school rules, you show respect for teachers and fellow students.
- ▶ Make a difference in your community. Good citizenship means obeying laws, respecting the needs of others, and being tolerant of differences. Take advantage of the opportunity you have to model good character and be a positive influence on those around you.

Helping out with household tasks is a way to demonstrate good character at home. How do you contribute to your home, school, and community?





#### **Lesson 3** Review

#### **Reviewing Facts and Vocabulary**

- **1.** What is *character*? How is good character related to values?
- **2.** Name the six primary traits of good character.
- **3.** List three ways of demonstrating good character in your home, your school, and your community.

#### **Thinking Critically**

- **4. Synthesizing.** Why do you think that caring, responsibility, and respect are values that exist across cultures?
- 5. Applying. In what ways can you use communication skills to demonstrate consideration and respect for self, family, and others?

#### **Applying Health Skills**

**Advocacy.** Prepare a message about an important health cause or organization. The message should be appropriate for a specific audience, such as children, teens, parents, or individuals with a disability.



#### PRESENTATION SOFTWARE You can

use presentation software to include images in your advocacy message. Find help in using presentation software at health.glencoe.com.







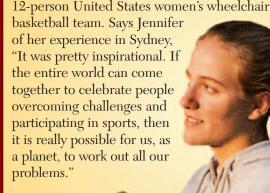
# TIME

# HEALTH

MEDIA & ADVOCACY

# NACING A DIFFERENCE

ennifer Howitt, 16, may use a wheelchair, but she isn't sitting out on life. Paralyzed after breaking her back in a hiking accident at age nine, she has since developed into one of the country's top young disabled athletes. She competed at the World Athletic Championships in track and field and went to the Sydney Paralympics as the youngest member of the



# Can teens really have a positive effect on the world? You bet! Here's just one example.

How does staying active help Jennifer? "I got a lot of confidence out of playing basketball," says Jennifer, who started the sport at age 11 when her father took her to a practice. "I didn't want to go," she recalls. "I was sort of in denial about my disability. But once I started playing, I couldn't get enough."

Now Jennifer coaches other young paraplegic athletes at Berkeley's Bay Area Outreach & Recreation Program. When an 11-year-old girl there told Jennifer that she was a role model, "it almost made me cry," says Jennifer.

After high school, Jennifer plans to head to Georgetown University in Washington, D.C., where she'll major in international politics. In the meantime, she's establishing a few international relations of her own: She recently lived for a few months with a family in Costa Rica, and she also coached at a recreation center in Northern Ireland.

How will Jennifer change the world? She hopes "to show young girls with disabilities that they can achieve whatever they want. A disability doesn't get in the way of anything."

# TIME to THINK...

# **About Positive Role Models**

Like Jennifer, many people considered to be positive role models have overcome major life obstacles. Brainstorm with the class names of heroes. Using the Internet or your school's media center, research the life of one person on the list. What problems or challenges did he or she overcome? Report your findings to the class.



# **Health Skills Application**



 Communication Skills. List examples of body language that you or others use when communicating. Pick two examples, and explain how they reinforce verbal messages. (LESSON 1)



2. Decision Making. Imagine that you are trying to improve your grades to make the basketball team. Which activity would you attend if they occurred at the same time—an extra basketball practice or a study session? Demonstrate how you would use the decision-making steps to make your choice, based on health information. (LESSON 2)



**3. Analyzing Influences.** Do all individuals who are famous for their achievements make positive role models? Why or why not? (*LESSON* 3)



# Family Counselor

Do you have a keen understanding of how values direct behavior within a family? Are you able to



deal with people from varied backgrounds? If so, a career as a family counselor might be for you. These professionals work with entire families or with individual family members to solve problems and improve relationships.

To enter this profession, you'll need a four-year college degree and a master's degree in counseling. Find out more about this and other health careers by clicking on Career Corner at health.glencoe.com.



#### **Parent Involvement**

Advocacy. Learn more about a nonprofit organization in your community. With your parents, find out how your family could become involved. By volunteering your time, you can help the organization achieve its mission, get



firsthand knowledge of how it operates, and help individuals with special needs in your community.

#### **School and Community**

**Conduct an Interview.** In certain professions— teaching and law, for example—effective communication is especially critical. Interview an individual from one of these professions, and learn about the guidelines he or she uses to ensure good communication.







# hapter 2 Review

#### **After You Read**

Use your completed Foldable to review main ideas and recall what you know. On the back of your Foldable, write a brief narrative about an experience you have had involving one of the health skills.



**EXPLORING HEALTH TERMS** Answer the following questions on a sheet of paper.

Lesson 1

Replace the underlined words with the correct term.

conflict resolution refusal skills interpersonal communication health skills advocacy stress management

- **1.** "I" messages are a form of <u>refusal skills</u>.
- **2.** Advocacy is a process to help you resolve conflict through cooperation and problem solving.
- **3.** People use <u>conflict resolution</u> to manage the body's reactions to everyday demands.
- **4.** Stress management is a responsible role in which you influence others' health behaviors.

Lesson 2 Match each definition with the correct term.

action plan goal decision-making skills values long-term goal short-t

long-term goal short-term goal5. Something you aim for that takes planning and work.

- **6.** A goal that you plan to reach over an extended period of time.
- **7.** A multistep strategy for identifying and achieving your goals.
- **8.** The ideas, beliefs, and attitudes about what is important that help guide the way you live.

**Lesson 3** Fill in the blanks with the correct term.

character

role model

A person with high standards usually exhibits good (\_9\_). This person often makes a positive (\_10\_).

- **RECALLING THE FACTS** Use complete sentences to answer the following questions.
  - **1.** List the strategies for effective communication.
  - 2. What are refusal skills?
  - **3.** What steps should you follow to resolve a conflict?
  - **4.** Why are self-management skills important? Give an example of two of these skills.
  - **5.** What are decision-making skills?
  - **6.** Define the term *value*.
  - **7.** Explain how the word *HELP* can assist you in weighing the possible consequences of a decision and making the right choice.
  - **8.** What are the six steps of a goal-setting action plan?
  - **9.** Describe what it means to demonstrate the character trait of trustworthiness.
- **10.** How does character impact your health?
- **11.** How can you take an active role in your character development?
- **12.** What are some benefits of being a positive role model?





#### > THINKING CRITICALLY

- 1. Synthesizing. Gwen tries her best to fit in with a group that she recognizes takes unnecessary risks. She follows along anyway and usually finds herself in unsafe situations. What skill does Gwen need to develop? Analyze how this skill could help her avoid unsafe situations in the future.
- 2. Analyzing. Why is recognizing consequences important when using the decision-making process? How do values enter into the decisionmaking process?
- **3. Evaluating.** Identify a trait of good character that you possess, and list ways that you demonstrate that trait.

# **Standardized** Test Practice



# Read the speech below and then answer the questions.

Today you will probably make a number of decisions. These decisions may or may not have a lasting effect on your life. One decision that will have a lasting effect is the decision not to start smoking. As you know, smoking is dangerous to your health. Smokers have a greater chance than nonsmokers of dying of lung and heart disease. Cigarette smoke is also dangerous to others—passive smoke kills or affects the health of nonsmokers, too, including the smoker's friends and family. Do you have a young child in your family? That child could be seriously harmed by passive smoke.

The most important factor in your decision, however, is that smoking is addictive. Not only does tobacco poison the user, but the nicotine in tobacco smoke also makes the user want, and need, more poison. Smoking is a habit and an unhealthy one. Many smokers admit that they would like to quit, but they cannot. Starting is easy; quitting is hard. Start

smoking now, and you may be signing on for a habit that is dangerous to you, your friends, and your family.

- **1.** Which sentence from the speech best summarizes the writer's view of smoking?
  - A Many smokers admit that they would like to quit but cannot.
  - **B** Smoking is a habit and an unhealthy one.
  - C Starting is easy; quitting is hard.
  - **D** Smokers have a greater chance than nonsmokers of dying of lung and heart disease.
- **2.** How does the writer support the statement that nicotine is addictive?
  - A By explaining that nicotine makes users want more.
  - **B** By stating how easy it is to quit smoking.
  - C By telling how easy it is to start smoking.
  - **D** By describing dangers to family members.
- **3.** Write a speech about why people should choose not to do something that is unhealthy. Give reasons to support your argument.

